

**MICHIGAN DEPARTMENT OF EDUCATION  
STATE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)  
December 5, 2007  
Hampton Inn, Okemos, Michigan  
10:00 am — 3:00 pm**

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Introduction of Guests
- IV. Approval of Proposed December Agenda
- V. Approval of November 7, 2007 Minutes – see enclosed minutes
- VI. Public Comment – opportunity for Public Participation at the SEAC meeting. See SEAC By-laws and Procedures, Section IV.E. (Page 11) in the SEAC Resource Notebook for details.
- VII. Chairperson's Report
- VIII. State Department Reports – Dr. Jacquelyn J. Thompson, Director, Office of Special Education/Early Intervention Services (OSE-EIS)
  - a. OSEP Verification Visit – November 13-16, 2007
  - b. Determinations
  - c. Public Hearings
  - d. Other
- IX. Reports from Ex-Officio Members
  - a. The SEAC has a number of ex-officio members who are invited to report on matters in their respective areas which impacts special education.
- X. Ad Hoc Committee Reports
  - a. SEAC Bylaws and Procedures Committee: Bob Hove, chair, Jonelle Gillette, Shari Kraft, Tom Langdon. Task: to review the SEAC Bylaws and make recommendations as necessary. Target completion date: February 2008.
  - b. SEAC Ad-Hoc E-Meeting/Technology Committee: Judith Dorsch-Backes, Cindy Bush, Doris Higgs, Tom Caldwell, Jan VanGasse. Task: to review E-Meeting and on-line technology to support SEAC work, analysis advantages and disadvantages of various E-Meeting options (including costs) and make recommendations. Target completion date: February 2008.
- XI. Subcommittee Reports – No subcommittee reports are anticipated this month

XII. Information Items <sup>1</sup> - No information items are anticipated this month

XIII. SEAC Learning

SPP Indicator #1, Presentation by Program Accountability Staff, Office of Special Education and Early Intervention Services, on the percent of youth with IEPs graduating from high school with a regular diploma compared to percent of all youth in the State graduating with a regular diploma. In January, SEAC will be asked to give feedback on resetting of targets for improvement in performance on this indicator (SAP function: Advise SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act (300.169c)).

- i. Preparation: Part B State Annual Performance Report for 2005-2006 – Indicator 1, pages 7 – 10. The Annual Performance Report is included in your SEAC Resources notebook. The report can be accessed electronically at [http://www.michigan.gov/documents/mde/2007MichiganAPR\\_186129\\_7.pdf](http://www.michigan.gov/documents/mde/2007MichiganAPR_186129_7.pdf)

XIV. Facilitated Dialogue

- a. Finalization: Public Comment - Extended School Year Standards & Guidelines

- i. A function of the SAP is to comment publicly on any rules or regulations proposed by the State regarding education of children with disabilities (300.169(b)). In November, we began the process of developing our comment. This comment must be submitted no later than 5:00 pm on December 28, 2007. A copy of the draft comment will be sent to you electronically before the December 5<sup>th</sup> meeting for your review. Hard copies will be available at the meeting.

- ii. Preparation: June 2007 SEAC Public Comment on ESY (attached) and Proposed standards and guidelines: Extended School Year Services in Michigan: Standards and Guidance for Educators, Service Providers and Families – go to

[http://www.michigan.gov/documents/mde/ESY-Oct07Draft\\_213355\\_7.pdf](http://www.michigan.gov/documents/mde/ESY-Oct07Draft_213355_7.pdf)

- b. Development & Finalization: Public Comment-Resolving Special Education Disputes

- i. In November, Ann Omans, OSE-EIS Supervisor, presented overview information on the document. The task is to develop public comment for submission no later than 5:00 p.m. on December 28, 2007.

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<sup>1</sup>Items requiring action by the SEAC are presented first as Information Items and then again as Action Items for the following month.

- ii. Preparation: Resolving Special Education Disputes: Including the MDE Special Education Complaint Investigation Procedures (Oct 2007) – see November 2007 packet or go to [http://www.michigan.gov/documents/mde/SpecialEdDisputes-Oct07Draft\\_213363\\_7.pdf](http://www.michigan.gov/documents/mde/SpecialEdDisputes-Oct07Draft_213363_7.pdf) and Current procedures: Complaint Procedures for Special Education (February 2003) – see October 2007 packet or go to [http://www.michigan.gov/documents/ComplaintProcedures\\_Feb\\_2003\\_60568\\_7.pdf](http://www.michigan.gov/documents/ComplaintProcedures_Feb_2003_60568_7.pdf)
- c. Development of targets – SPP #14 – Post School Outcomes
  - i. A function of the SAP is to advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act (300.169c)). In November, Chuck Saur, Matt Korolden and Craig Wiles presented background information on indicator #14 (new indicator). The task is to give feedback on targets.
  - ii. Preparation: For information about SPP #14 (a new indicator), go to <http://www.psocenter.org/Docs/HelpfulHints14template.pdf>. For information on the National Post-Secondary Outcomes (NSPO) Center Post-School Data Collection Protocol go to <http://www.psocenter.org/collecting.html#post> and click on *Post-School Data Collection Protocol Stage 1*.

#### XV. Action Items

- a. SEAC Public Comment: Standards & Guidelines for Extended School Year (ESY) Services – Motion: To approve the SEAC Public Comment on Extended School Year Services in Michigan: Standards and Guidance for Educators, Service Providers and Families as written and submit it to the Office of Special Education and Early Intervention Services.
- b. SEAC Public Comment: Resolving Special Education Disputes – Motion: To approve the SEAC Public Comment on Resolving Special Education Disputes as written and submit it to the Office of Special Education and Early Intervention Services.
- c. State Performance Plan (SPP)/Annual Performance Report (APR), Indicator #14, Post School Outcomes - Motion: To forward our feedback on targets for indicator #14 to the OES-EIS.

#### XVI. Member Announcements

#### XVII. Future Agenda Considerations

- a. SPR/APP Indicator #1, Graduation Rate - resetting of target
- b. SEAC 08-09 Executive Committee Nominations – January 2008
- c. Personal Curriculum – February/March 2008

#### XVIII. Process Check

#### XIX. Adjournment